



Hemblington Primary School September 2020 Returning to School Protocol and Procedures

In line with the Department for Education's instruction, it is our plan that all pupils, in all year groups, will return to school in September 2020 - On Thursday 3rd and Friday 4th staff will return for INSET. From Monday 7th September pupils will begin to return. This will be staggered for the first week to ensure all parents, pupils and staff understand the new routines and procedures in place.

Our planning is underpinned by the Department for Education's advice on effective infection protection and control.

We will be complying with health and safety law, assessing risks and putting in place proportionate control measures. We will be reviewing our health and safety risk assessments and drawing up plans for the autumn term that address the risks identified using the system of controls set out below.

Essential measures include:

1. a requirement that people who are ill stay at home
2. robust hand and respiratory hygiene
3. enhanced cleaning arrangements
4. active engagement with NHS Test and Trace
5. formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- avoiding contact between groups
- arranging classrooms with forward facing desks where possible
- staff maintaining distance from pupils and other staff as much as possible

Many of the protocols and procedures that were implemented during the summer term will remain the same in the autumn term and will be further embedded and extended so that children who did not attend in the summer term will themselves adopt the measures also.

We will be using the LA-approved template following 'Guidance for full opening: schools' (<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#introduction>). We will be reviewing and updating the previous risk assessment.

The aim of this plan is to minimise the risks, whilst acknowledging that we can't negate them entirely. This document will outline those systems of control and how Hemblington Primary School has made them appropriate to our specific context and circumstance.

System of controls

This is the set of actions all schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, **do not attend school**
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often,
- 5) minimise contact between individuals and maintain social distancing wherever possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

Response to any infection:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant. They may require school to share pupil/parent contact information with public health officials. This sharing of information is permissible under current law and is in line with data protection guidance covering schools.

The following arrangements will be split into five sections:

1. Public health advice to minimise risk
2. School operations,
3. Curriculum, behaviour and pastoral support
4. Assessment and accountability
5. Contingency planning in case of self-isolation of multiple pupils or staff or local outbreaks

Section 1: public health advice to minimise coronavirus (Covid-19) risks.

Systems of control

Action

<p>Prevention</p> <p>1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</p>	<p>If a member of staff, pupil, parent or any other adult show symptoms of Coronavirus or they have tested positive within the last 7 days, <u>they are not to attend school</u>. The symptoms are:</p> <ul style="list-style-type: none"> ● high temperature ● a new and continuous cough ● loss or change to sense of smell <p>If an adult becomes unwell, they are to remove themselves from the setting as soon as possible.</p> <p>If a child in the setting becomes unwell, the existing guidelines will be followed i.e. the child will be removed to a designated isolated space where they can be monitored and supported until they are collected by their parents or carers. The room that the child utilised will be immediately cleaned and the children/adults will wash their hands thoroughly for 20 seconds.</p> <p>There will also be a designated toilet assigned to children who fall ill. Once the child is collected, both rooms (waiting and toilet if used) will be thoroughly cleaned by a member of staff wearing both gloves and a mask.</p> <p>The designated isolation spaces/toilets are as follows;</p> <ul style="list-style-type: none"> - The Nest will be used as the designated isolation area - The disabled toilet will be used as the designated toilet. <p>If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.</p> <p>Whether or not the whole bubble will close is dependent on the conditions of the day, rather than waiting for a test result.</p> <p>Cases of COVID-19 should be reported to Public Health England using the online reporting system available here. Or by telephone to 0344 225 3560 (opt 0 opt 2) or for out of hours advice 01384 679 031.</p>
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<p>Prevention</p> <p>2. Clean hands thoroughly more often than usual.</p>	<p>Adults and children are to wash their hands on the following occasions:</p> <ul style="list-style-type: none"> - Entry to school - Before/after break times - Before lunch - When they change rooms - Before leaving school - Anytime that they visit the toilet or cough/sneeze in to their hands. <p>Additional hand sanitisers pumps have been purchased and are stationed in each classroom as well as additional hand sanitisers at appropriate points in school i.e. the reception desk</p>
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	<p>for visitors and staff upon arrival and the photocopying areas for increased hygiene as a 'pinch point' in the school, entry and exit points into the school.</p> <p>Where children are struggling to wash independently they may receive support assuming the adult supporting is also washing their hands. Children may also use moisturiser supplied from home when required.</p> <p>If a child cannot appropriately wash their hands, then skin friendly skin cleaning wipes can be used as an alternative. Where required, staff are to request these packs from the office.</p> <p>Hand hygiene protocols are to be re-visited at the start of the year during 'Step-Up September' when the children will receive reminders about the expectations of practices and protocols in school. They will be established as part of our culture and behaviour expectations.</p>
<p>Prevention</p> <p>3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</p>	<p>During 'Step-Up September', children will be reminded of the posters around school that encourage them to catch it, bin it and kill it. Children will be reminded that if tissues are regularly disposed of throughout the day, they should be thrown into the lidded bins in each classroom using the foot-pedal to open the bin and their hands must be cleaned afterwards.</p> <p>Where pupils struggle to maintain as good respiratory hygiene as their peers (spitting etc) they will need an individual risk assessment to ensure measures can be put in place to reduce the risks.</p>
<p>Prevention</p> <p>4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach</p>	<p>At various intervals (as per the cleaning schedule), staff will disinfect and clean tables, door handles and equipment. Each class will have their own allotted set of classroom cleaning equipment in a caddy. It will be stored appropriately within the classrooms.</p> <p>Children should be allowed to go to the toilet as they would do in a normal school day, however staff need to be very aware of how many other children are also using the toilet and ensure that children wash their hands afterwards. Toilets are to be cleaned regularly.</p> <p>If we are required to clean an area after a positive case of coronavirus has been identified, we must follow the guidelines (https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings). This includes ensuring that all tissues, PPE, and cleaning materials are put in a separate disposal bag that is stored securely for 72 hours before being disposed of.</p>
<p>Prevention</p> <p>5. Minimise contact between individuals and maintain social distancing wherever possible.</p>	<p>The purpose of 'bubbles' is to minimise contacts and mixing between people, reducing the transmission of coronavirus. Hemblington Primary will do everything it can to maintain this whilst still delivering a broad and balanced curriculum. Within bubbles, children and adults must also take measures to distance themselves where at all possible.</p> <p>Grouping the Children</p> <p>There has been recognition from the DfE that it will be difficult for young children to socially distance themselves from staff or from each other. Bubbles provide an additional protective measure and they make it quicker and easier to identify those who need to self-isolate as a result of a positive test result.</p> <p>The DfE guidance reads as follows:</p>

“In this guidance for the autumn term, maintaining consistent groups remains important, but given the decrease in the prevalence of coronavirus (COVID-19) and the resumption of the full range of curriculum subjects, schools may need to change the emphasis on bubbles within their system of controls and increase the size of these groups.”

In order for school to offer a curriculum that is best-placed to support all pupils, our bubbles will need to be in phases-Reception and Year 1 as one phase bubble, Year 2 and 3 as another phase bubble and Year 4, 5 and 6 as another phase bubble . The reasons for this are as follows:

- All children will be able to be considered for catch-up interventions now that teaching support can work across phase bubbles. There would not be enough adults to support individual class bubbles.
- There would not be enough resources to support a broad curriculum if we used individual class bubbles.
- We can deploy staff internally to cover PPA/management time within a phase bubble model. If we were in class bubbles, we would need not be able to offer this with the existing staff capacity.
- Staggered entry/exit times and break/lunch times can be managed more effectively in phase bubbles rather than having x7 individual start and entry times.

Within the government guidance, it recognises that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group. This has implications for NHS Test and Trace should there be the need to contact parents of children as a result of a positive case. The guidance also advises that siblings may be in different groups and encourages schools to use measures as best they can as it will still reduce the network of possible direct transmission.

All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the curriculum, however now that we are in phase bubbles, the necessity for this will be reduced and where possible , staff will work across one phase bubble.

Measures within the classroom

Adults are to encourage children to maintain a distance between one another whilst inside and reduce the amount of time that they are in face-to-face contact with one another. Where circumstances allow, adults are to try to distance from children and one another.

Children with additional needs should receive as much support as normal but adults are to be extra vigilant and mindful of their face-to-face time with the children and reduce this where possible.

Classrooms need to be adapted to support distancing where possible. If tables are used, they should, where possible, face the front and children should sit side-by-side, not facing one another nor side on. Classrooms will be prepared as such ready for September.

Measures elsewhere

Until government guidance changes, there will be no whole-school events where children and adults are required to congregate. Assemblies will be limited to phase assemblies, online, prerecorded or in class bubbles. Children will be required to distance during these assemblies rather than lining in tight rows. Where possible, efforts will be made to have virtual assemblies. Children are not to sing during assembly.

Use of the staff room will be minimal. The staff room will remain open to adults, however strict social distancing must be in place and where possible, it is advised that adults use other spaces and outdoors as much as possible.

Measures for arriving at and leaving school (inc break/lunch times)

There will be a flexible arrival time to minimise congestion and reduce the number of families at any one time.

Arrival time between 8:35 - 09:00 for Years 2 - 6.

Reception and Year 1 pupils will arrive between 09:00 - 09:10. On arrival pupils will go straight to their classrooms.

Introducing flexible and staggered entry/exit times will ensure that the adults and children on site can distance appropriately and it will reduce the risk of children coming into contact with children from other bubbles. This will be difficult for some families of multiple children and for this reason, we have stated that those families who have children in more than one phase bubble can pick up all pupils during the allotted time of the youngest sibling.

Parents are to be encouraged to walk to school where possible and only one parent will be permitted on the school grounds at any one time. If children cycle or scooter to school, then they will need to dismount and walk their bike or scooter through the playground, round the side of the school building and into the bicycle shed.

Parents will not be able to congregate at the 'drop-off' points, they must instead arrive on time and then depart as quickly as they can.

Parents of Reception and Year 1 children can enter the playground area in the morning. All other parents will need to drop off at the gates unless there are specific pupils needs which requires an adult to come onto the playground.

In the instance that parents have children in more than one year group, parents may wait with their children at the front of school, strictly following social distancing from other parents and children. Parents will be asked to drop off and leave as soon as possible, rather than remain on school grounds.

Parents will need to collect their children on time so that teachers can release children safely. The playground will be open to parents to briefly wait before their children are released to them. Whilst parents are waiting, social distancing must be adhered to. Playground markings for each year group will be clearly marked in the playground with socially distanced footprints.

Communication with teachers, the Head or the office will need to be via telephone where possible. Where this is not possible then an appointment will need to be made. The DfE guidance states that coming into the site without an appointment is not allowed. However, parents can obviously still call and receive support over the phone or via email.

Any homemade non-disposable face coverings that staff or children, young people or other learners are wearing when they arrive at their setting must be removed by the wearer and placed into a plastic bag that the wearer has brought with them in order to take it home. Disposable face-coverings must be placed in a lidded bin. The wearer must then clean their hands.

Other considerations

Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. Likewise specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual. However, they must be made aware of school procedures and they must adhere to them. A pamphlet of these will be provided alongside the normal safeguarding procedures.

Where contractors can attend outside of school hours they should. If that is not possible, they should follow all procedures as determined by school.

A record of all visitors will be kept to support NHS Test and Trace.

In terms of classroom resources, for regularly used stationery, children will all have their own individual set that is not to be shared. Other classroom resources like books and games can be used within the bubble but should be cleaned following use.

Shared resources, like art/science equipment should be meticulously cleaned between use or rotated to allow 72 hours between use to ensure they are safe.

Games that encourage distancing and little touch will be encouraged. However, outdoor equipment can only be used if it is appropriately cleaned between groups of children using it, and that multiple groups do not use it simultaneously. Thus, outdoor equipment will be timetabled for use.

Pupils should not bring anything additional from home. However, children can now take books home and return them as normal. Books are to be returned as normal but taken out of circulation for 72 hours before being returned to the library.

Teachers are able to take books home (and return them freely) to assess or use to support planning etc. This is also true of library books.

Prevention

6. Where necessary, wear appropriate personal protective equipment (PPE).

PPE should only be used for two reasons; where an individual is presenting with coronavirus symptoms and/or when a child is receiving intimate care (toileting/relevant first aid support).

The PPE available in school for dealing with cleaning of potentially infected zones and supporting ill children or adults is as follows:

- Face masks
- Aprons
- Gloves of various sizes
- Face shields (limited quantities)

Children need to know that some adults might be wearing PPE at certain times and that it is 'ok' and to keep everyone safe.

Response to any infection

7. Engage with NHS Test and Trace.

Parents and staff will be informed that they are expected to engage in the NHS Test and Trace process if required to do so.

They will be required to book a test and provide details of anyone that they have been in close contact with. They will then be obliged to follow the 'stay at home' regulations.

	<p>Anyone who displays symptoms of coronavirus can and should get a test following the flowchart response.</p> <p>If school thinks that the family of the symptomatic child/adult is unlikely to book a test appropriately, we will provide a home testing kit. We should receive these before the start of the autumn term and they will be stored in the Medical Room. Given the potential low numbers of kits, they will only be issued with the agreement of the Head or senior member of the teaching team.</p> <p>Contact with the symptomatic family will be maintained so that we can respond appropriately to either a positive or a negative result.</p> <p>If the test result is negative, the child can return to school assuming they would do so under normal circumstances.</p> <p>If the test result is positive, the child and family need to follow the 'stay at home' guidelines.</p>
<p>Response to any infection</p> <p>8. Manage confirmed cases of coronavirus (Covid-19) amongst the school community.</p>	<p>In the event of a confirmed case School will contact the local health protection team and follow the government guidelines:</p> <p>School will provide the details of those children/adults that have been in direct close contact with the child/adult (face-to-face contact for any length of time); proximity contacts (extended close contact – within 1m-2m for more than 15 minutes); travelling in a small vehicle with the infected person.</p> <p>The admin team will prepare a report that shows the contact details of each member of the phase bubbles to support the contact tracers.</p> <p>School will inform parents of the infection, but we will not reveal the name of the infected child/adult.</p> <p>Those contacted or sent home must self-isolate for 14 days but those living in the household do not have to unless the child shows symptoms. At that point the household will need to go into full isolation following stay at home guidance and have the test. If the symptomatic child's test is negative, they must continue to isolate for the remainder of the 14 days. If the result is positive, they must inform school immediately and isolate for at least 7 days from the onset of symptoms.</p>
<p>Response to any infection</p> <p>9. Contain any outbreak by following local health protection team advice.</p>	<p>Keep in contact with our health protection team.</p> <p>If school has 2 or more confirmed cases within a 14 day period, this could be considered an outbreak and greater measures would need to be put in place. The health protection team would advise throughout.</p> <p>This could result in a phase bubble lockdown, a school closure or/and a mobile testing station being established in school.</p> <p>Testing will focus on the affected classes, then their year groups and then the remainder of school if required.</p>

Section 2: School operations

Aspect of school	Action
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<p>Transport</p> <p>There is a distinction between dedicated school transport and wider public transport:</p> <ul style="list-style-type: none"> • by dedicated school transport, we mean services that are used only to carry pupils to school. This includes statutory home to school transport, but may also include some existing or new commercial travel routes, where they carry school pupils only • by public transport services, we mean routes which are also used by the general public 	<p>Dedicated school transport</p> <p>Pupils on dedicated school services do not mix with the general public on those journeys and tend to be consistent. This means that the advice for passengers on public transport to adopt a social distance of two metres from people outside their household or support bubble, or a ‘one metre plus’ approach where this is not possible, will not apply from the autumn term on dedicated transport. Therefore, school trips using coaches can still occur as long as the children travel in their consistent bubbles.</p> <p>If children are travelling via coach to a trip, for example, they are expected to adhere to the systems of control still i.e. good hand hygiene and distancing where possible.</p> <p>School will only use travel companies who can share a policy that outlines their commitment to thoroughly cleaning coaches between use.</p> <p>Wider public transport</p> <p>Children should not attend trips or visits if they are required to use public transport to get there. This seems like an unnecessary risk for Hemblington Primary to instigate.</p>
<p>Attendance</p> <p>Now the circumstances have changed and it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children’s education, wellbeing and wider development.</p> <p>School attendance will therefore be mandatory again from the beginning of the autumn term.</p>	<p>Attendance expectations</p> <p>School will communicate the necessity of attending school to parents and where required, we will offer additional pastoral support.</p> <p>School will re-establish attendance routines as before i.e. we will continue to record and monitor attendance as we did pre-covid and any absence will be followed up.</p> <p>Where appropriate, we will engage with the local authority to pursue sanctions for families with non-attending pupils (in line with the local authority’s code of conduct).</p> <p>Pupils who are shielding or self-isolating</p> <p>If rates of infection in the local area rise, then some parents who have children who were once shielding due to medical advice will need to discuss this further with the school.</p> <p>Pupils and families who are anxious about return to school</p> <p>If parents of pupils with significant risk factors are concerned, we will provide an opportunity to discuss the safety at school and the procedures in place in an attempt to provide reassurance – this could be via telephone or Google Meet.</p>

<p>School Workforce</p>	<p><i>Staff who are clinically vulnerable or extremely clinically vulnerable</i></p> <p>Hemblington Primary School has planned to follow the full measures within the guidance, therefore most staff will return to the workplace as normal.</p> <p>Those members of staff that received a letter to say that they were extremely vulnerable and advising them to shield can also return as normal given that shielding comes to a close on 1st August. However, those adults will be encouraged to maintain social distancing measures as much as possible when in attendance.</p> <p>People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend school as normal also.</p> <p><i>Deploying support staff and accommodating visiting specialists</i></p> <p>As per government guidance, teaching assistants may be deployed to lead groups or cover lessons under the direction and supervision of a qualified, or nominated, teacher. This will become an important measure to reduce the necessity of bringing in agency staff and compromising the integrity of bubbles, should there be a need to arrange cover for any reason.</p> <p><i>Supply teachers and other temporary or peripatetic teachers</i></p> <p>Supply teachers will be used as a last resort to cover classes, however if required they will need to maintain stringent distancing.</p> <p>Likewise, Premier Sports coaches will be permitted to teach various groups of children assuming that they are able to follow stringent distancing also. These will need to be consistent people, not changing week-to-week.</p> <p><i>Staff taking leave</i></p> <p>The government has set a requirement that people returning from some countries will be required to quarantine for 14 days.</p> <p>Where staff are required to quarantine after returning from holidays, they need to understand that any period of absence is not authorised given that they are knowingly becoming absent from work. No home-working role is available to those adults therefore staff would be determined as being absent without leave.</p>
<p>Safeguarding</p>	<p>All existing pre-covid safeguarding measures will return as normal. The DSLs in school will need to consider additional time to 'catch-up' with those children requiring additional pastoral support as a result of prolonged absence from school.</p>
<p>Catering</p>	<p>The expectation is that the school lunches will operate in the autumn term. School is currently planning how the lunchtimes will operate within phase bubbles. The lunch menu has been limited to avoid unnecessary queuing and Years 4, 5 and 6 will eat outside or in their classrooms initially.</p>
<p>Lunch and break times</p>	<p>Midday supervisors will continue to support the supervision of lunchtimes but they will be allocated to phase bubbles where possible to avoid mixing with multiple groups. A rota will be drawn up to ensure that only members of staff within appropriate bubbles supervise their bubbles at break times. The playground areas will be split into zones and allocated to phase bubbles to avoid any cross-contamination.</p>

	<p>Timings of lunchtimes may be staggered, as may break times. These will be communicated in September.</p> <p>Pupils will be encouraged to play socially distanced games. A huge range of games can be found here: https://en-gb.padlet.com/gazneedle/mry7d3wlpw313515</p>
Estates	<p>The Head, along with the Trust will conduct the normal building checks as per the existing schedule of work.</p> <p>Teachers need to ensure that classrooms have good ventilation (open windows and doors).</p>
Educational Visits	DfE instructions will be followed regarding educational visits.
Wraparound care	Wraparound care is permitted to commence. Premier Sports will continue to run Breakfast Club from September 14th but this will be limited to x15 pupils.

Section 3: Curriculum, behaviour and pastoral support

Aspect of school	Action
<p>Curriculum expectations</p> <p>The key principles that underpin government advice on curriculum planning are:</p> <p>Education is not optional: all pupils receive a high-quality education that promotes their development and prepares them for the opportunities, responsibilities and experiences of later life.</p> <p>The curriculum remains broad and ambitious: all pupils continue to be taught a wide range of subjects, maintaining their choices for further study and employment.</p>	<p>Hemblington Primary will introduce a ‘Come Back Curriculum’ which will focus on Safety, Wellbeing and Rebuilding for Learning. We will aim to have a full, broad and balanced curriculum in place by the end of the first half term but will have a period of adjustment known as ‘Stepping up for September’.</p> <p>A 3 stepped approach to our Come Back Curriculum and Stepping up for September plan will be produced and shared so that all are aware of the focus in the returning month. Step 1 will focus on Safety and the universal messages that we need to re-establish, Step 2 will focus on Wellbeing support for pupils, parents and staff, and Step 3 will focus on Rebuilding learning and include targeted support and specialist intervention. We will also be introducing a new whole school topic-Hemblington Brainwave introducing a unit on How We Learn.</p> <p>Formative assessment will be used to a greater extent so that teachers can tailor the learning journeys.</p> <p>Remote education will become a focus in the sense that it will become integrated into the school curriculum. Class teachers will retain the use of the school website and upload information to class pages to maintain contact and links with parents. Oak National Academy lessons will be used periodically throughout the curriculum so that children are comfortable with the content and format in readiness to revert to that way of working should local lockdowns or a national lockdown be imposed.</p>

<p>Remote education, where needed, is high quality and aligns as closely as possible with in-school provision: schools and other settings continue to build their capability to educate pupils remotely, where this is needed.</p>	<p>Staff will undergo a period of training to use Google Classroom and explore other online learning platforms including Class Dojo to ensure that we are ready if the need to revert to online learning occurs. More information on this will be shared in the autumn term.</p> <p>The Relationship and Sex Education element of our new curriculum will be planned and consulted on with parents shortly after the summer holiday. There is now leeway to defer the implementation of that curriculum content until the summer term 2021.</p>
<p><i>Specific points For Reception to Year 1.</i></p>	<p>For pupils in Reception, teachers will also assess and address gaps in language, early reading and mathematics, particularly ensuring children’s acquisition of phonic knowledge and extending their vocabulary. We will follow updates to guidance. We will also consider how all groups of children can be given equal opportunities for outdoor learning.</p> <p>For pupils in key stages 1 and 2, we will prioritise identifying gaps and re-establish good progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics), identifying opportunities across the curriculum so all pupils read widely, developing their knowledge and vocabulary. The curriculum will remain broad, so that the pupils are taught a full range of subjects over the year, including sciences, humanities, the arts, physical education/sport, religious education and relationships and health education.</p>
<p><i>Music</i></p>	<p>Given that there could be an additional risk of infection in environments where children and adults are singing, chanting, playing wind and brass instruments or shouting, singing should not happen in groups of more than 15 and when it does take place, children need to be side-by-side and not facing one another. This has implications for our music curriculum and adjustments will need to be made.</p>
<p><i>Physical activity in schools</i></p>	<p>PE lessons are still to take place. Where possible, they are to take place outside as transmission of the disease is reduced in the outdoors.</p> <p>The systems of control will still need to be applied during these sessions. Pupils will be kept in consistent groups and sports equipment will be cleaned thoroughly between each use by different groups. Hand hygiene and respiratory hygiene is paramount due to the nature of exercising and the way people breathe as a result. Hands must be washed thoroughly after completing a PE session.</p> <p>Contact sports are to be avoided.</p> <p>External coaches, such as Premier Sports, can still be used to deliver PE sessions as long as they also follow the protective measures.</p>
<p><i>Pastoral support</i></p>	<p>Staff ensure that appropriate materials are on hand to support children’s wellbeing. PSHE sessions will provide all pupils with the opportunity to rebuild friendships and social engagement and address issues linked to coronavirus.</p> <p>Where issues arise, the senior teaching team, SENCO and DSLs will be informed so that specific interventions can take place.</p>

Behaviour expectations	During the Come Back Curriculum and 'Stepping up for September', expectations of behaviour will be revisited and the school's values will be widely discussed so that the ethos of the school as a values based one is strengthened. The climate and culture needs to remain one of high expectations, kindness and respect for one another.
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Section 4: Assessment and accountability

Aspect of school	Action
Primary Assessment	<p>All statutory assessments (other than the Reception Baseline) will take place in the academic year 20/21 in accordance with the usual timetables. The tests are as follows:</p> <ul style="list-style-type: none"> ● the phonics screening check ● key stage 1 tests and teacher assessment ● the year 4 multiplication tables check ● key stage 2 tests and teacher assessment ● statutory trialling <p>Hemblington Primary will prepare for these tests in the same manner as has been done in previous years.</p>

Section 5: Contingency planning for outbreaks

Aspect of school	Action
A local outbreak	If school is made aware of a local outbreak, the PHE health protection team or the local authority may advise school to close. Preparations will be made by way of a contingency plan so that learning can still continue and the community can remain safe.
Remote education support	<p>Hemblington Primary needs to be in the position to offer immediate remote education if there was a local outbreak and subsequent lockdown.</p> <p>Our immediate response will be the following:</p> <ul style="list-style-type: none"> ● Children are to take home their individual stationery packs and their current exercise books ● Staff will share lessons via the class pages of the school website (and Google Classroom and/or Class Dojo once staff and pupils have undergone training for this). The Oak National Academy lessons will be referred to where appropriate. ● Once Google Classroom and/or Class Dojo are implemented across the school, parents and children will be able to take photos of their learning and upload to the secure pages so that teachers can monitor progress and offer supportive feedback if appropriate. <p>Chosen learning activities will follow our curriculum sequencing and will be of high quality. All teachers will use this consistently to support online learning. More detail on Oak National Academy can be found here (https://www.thenational.academy/information-for-teachers).</p> <p>Where children can't access the internet, children will receive home-learning packs (paper-based) to complete. However, efforts will be made to ensure vulnerable/disadvantaged families are not further disadvantaged by their lack of technology in the household.</p>

The principles for remote delivery will be as follows:

- Children will receive learning opportunities for a range of subjects each day
- Learning will be sequenced as per our current curriculum model
- High quality explanations will be made by the teacher using video links from school or through curriculum resources such as Oak National
- Work will be checked and regular feedback given
- Oak National content that specialises in SEND will be offered accordingly, alongside packages made available through the learning support team.