



Have you got speech marks at the start and at the end of what is spoken?



e.g. Sam said, “Yes, I have.”



Have you got a capital letter at the start of the speech?



e.g. Sam said, “Of course!”



Have you got a
comma after the
word 'said'?



e.g. Sam said, "Yes, I have."



Have you got
punctuation inside the
speech marks at the
end?



e.g. Sam said, "Of course!"